



# Tool Lending Library Borrower Form

Updated 07/8/2021

## Borrower Information:

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_

County: \_\_\_\_\_ Home Phone #: \_\_\_\_\_ Cell Phone #: \_\_\_\_\_

Email: \_\_\_\_\_ Date of Birth: \_\_\_\_\_ (Must be 18 or older)

Tool(s) Requested: \_\_\_\_\_

Project Description: \_\_\_\_\_

Do you own your home?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Unknown
Are you current on your house payments?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Unknown
Are you current on your property taxes?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Unknown

**Note:** If you do not own your home, your Landlord will be asked to approve your Tool Borrower request.

Landlord Name: \_\_\_\_\_

Landlord Phone #: \_\_\_\_\_

What is your household income?	Household Size	Check <b>ONE</b> of the following income levels below. (Effective Date: July 1, 2021)			
		1	\$0 - \$16,650 <input type="checkbox"/>	\$16,651 - \$33,240 <input type="checkbox"/>	\$33,241 - \$44,350 <input type="checkbox"/>
<b>Note:</b> Income levels are listed by household size. Anyone in the household over 18 years old that is working should be included in your calculation.	2	\$0 - \$19,000 <input type="checkbox"/>	\$19,001 - \$37,980 <input type="checkbox"/>	\$37,981 - \$50,650 <input type="checkbox"/>	\$50,651 - More <input type="checkbox"/>
	3	\$0 - \$21,960 <input type="checkbox"/>	\$21,961 - \$42,720 <input type="checkbox"/>	\$42,721 - \$57,000 <input type="checkbox"/>	\$57,001 - More <input type="checkbox"/>
	4	\$0 - \$26,500 <input type="checkbox"/>	\$20,501 - \$47,460 <input type="checkbox"/>	\$47,461 - \$63,300 <input type="checkbox"/>	\$63,301 - More <input type="checkbox"/>
	5	\$0 - \$31,040 <input type="checkbox"/>	\$31,041 - \$51,300 <input type="checkbox"/>	\$51,301 - \$68,400 <input type="checkbox"/>	\$68,401 - More <input type="checkbox"/>

**Homeowner Demographics:** Check **ALL** that apply below.

<input type="checkbox"/> Female	<input type="checkbox"/> White, Non-Hispanic	<input type="checkbox"/> Asian Pacific
<input type="checkbox"/> Male	<input type="checkbox"/> African American/Black	<input type="checkbox"/> Veteran
<input type="checkbox"/> Single	<input type="checkbox"/> Hispanic	<input type="checkbox"/> Disabled Veteran
<input type="checkbox"/> Married	<input type="checkbox"/> Native American	<input type="checkbox"/> Other: _____





## Tool Lending Library Rules

The HERO Tool Lending Library is designed to promote affordable, accessible home improvement by lending tools and equipment to City of Lansing Residents. This library has over 300 different types of hand tools and power tools available for repairs, projects, landscaping, painting and more. **Please read these rules and agree to follow them.**

### 1. To Check Out Tools

- You must complete this Borrower Form, including a careful review of these rules and the liability waiver, provide your signature, and have your application verified by a staff member.
- Each loan requires a \$5 cash deposit **per tool**.
- The deposit is fully refundable upon time return.
- Some tools may be stored off-site and require at least 24-hour notice.
- You must provide proof of address (driver's license, utility bill, etc).

### 2. Using Tools

- You (the Borrower) are the only authorized user of the borrowed tools. **DO NOT allow others to use the borrowed tools.**
- Use tools safely, with appropriate protective gear. Use tools for intended purpose only.
- Keep tools secure the whole time they are in your possession. If a tool is lost, stolen, or damaged while checked out, CAHP may charge you for replacement/repairs.
- You may not borrow tools until all overdue tools are returned and all late fees are paid

## Release and Waiver of Liability

I am fully knowledgeable about the activities and risks related to my participation in the Capital Area Housing Partnership's (CAHP) HERO Tool Lending Library program and understand the inherent and extraordinary dangers including the hazards of death, personal injury, accident, illness and other property damage as well as all other risks involved with the working of hand tools, ladders and landscaping equipment. I fully assume all such risk and accept full responsibility for any and all injuries and accidents that may occur as a result of my participation. I assume all liability for any tools that break or are not returned. I understand that the warrant against patent or latent defects in material, workmanship or capacity is given. I further understand that the parties identified above do not carry or maintain health, medical or disability insurance for myself and, as such, I am encouraged and expected to obtain my own medical and health insurance coverage.

I hereby indemnify and hold harmless all of the parties identified above from all claims of damages, actions and injuries whatsoever in any manner, including attorney fees and costs that may be brought against any of them by anyone claiming to have been injured as a result of my participation in CAHP's HERO Tool Lending Library program. This includes any action on the account of any injury to person or property of any character occasioned by the operation, handling or transportation of the borrowed tools and equipment during the loan period or while the property is in the possession or control of me.

I also give my permission to the parties identified above to use my name and address, photographs, videos and any likeness, and the use of statements made by me relating to CAHP's HERO Tool Lending Library program for promotions and for public purposes. I grant to the CAHP any and all rights stated without further compensation.

### By signing this application, I agree:

- To the Release and Waiver of Liability,
- That I have read and will follow the rules,
- That the information I have provided is true, complete, and accurate to the best of my knowledge.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

#### CAHP Staff Use Only

Check out date:	Return date:	City of Lansing address verified?	<input type="checkbox"/> Yes	Deposit collected:	\$
			<input type="checkbox"/> No	Deposit returned:	\$
Staff	Staff	Condition of tool(s):			

